



गुरु घासीदास विश्वविद्यालय
GURU GHASIDAS VISHWAVIDYALAYA

(A Central University established by the Central Universities Act, 2009, with NAAC A⁺⁺ grade)

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Ref. No. 7.41 .../Academic/2024

Bilaspur, Date 11 JUN 2024

Office Memorandum

With reference to CUET PG Admission Notice, guidelines 38/Academic/2024, Dated-30.04.2024 and for **CUET PG Admissions - 2024** following is hereby notified after its approval -

1. Admission will be given to the applicants on the basis of marks scored in CUET PG 2024 examination through Offline/Face-to-face Counselling. Schedule will be as follows-

Activity	Dates	Reporting/Registration timings at concerned department
Declaration of Merit list	27.06.2024	
First Round Offline Counselling for Admissions/ Submission of Fees by candidates	12.07.2024	09.30 AM to 11.30 AM
Declaration of Second round Merit list	16.07.2024	
Second Round Offline Counselling for Admissions/ Submission of Fees by candidates	22.07.2024	09.30 AM to 11.30 AM
Declaration of Third round Merit list, if required	25.07.2024	
If required, third Round Offline Counselling for Admissions/ Submission of Fees by candidates	30.07.2024	09.30 AM to 11.30 AM
Commencement of Classes	01.08.2024	

2. HoDs through their Admission Committee will intimate the applicants about cut off marks for offline counselling and will send emails to the candidates on or before 29.06.2024. Phase wise Cut off marks will also be published on university website www.new.ggu.ac.in (new website) by the departments.
3. Applicants interested to take admission in PG level (including B. Ed., B. P. Ed., B. Lib) programmes may participate in this offline counselling after getting email or cut off marks on the website www.new.ggu.ac.in with following documents-
 - i. 10th /HSC Marksheet
 - ii. 12th/HSSC Marksheet

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- iii. UG/PG Marksheet
 - iv. Caste/PWD/EWS certificate, if applicable
 - v. CUET PG Application form
 - vi. CUET PG Score Card
 - vii. Mobile and Debit/Credit Card having sufficient balance for submission of fees.
(Original Transfer (TC)/Migration/Character Certificate and other relevant documents will be collected from the admitted candidates before next round of counselling, however candidates may submit their TC at the time of counselling also)
Candidates not submitting TC at the time counselling will submit an undertaking stating that the TC will be submitted by him/her before the next round of counselling.
4. Head of Departments through its Admission Committee will have to collect the documents in support of educational qualifications (i.e. photocopies of 10th, 12th and UG/PG Marksheets) and caste/PWD/EWS certificate, if applicable from the candidates at the time of counselling and will verify it with originals and will check the eligibility of the candidate.
 5. Mere appearance in Offline Counselling or securing a place in merit list does not entitle an applicant to be considered for confirmed admission to any discipline unless otherwise he/she fulfils the eligibility conditions with necessary supporting documents. If any applicant is inadvertently allowed to take admission who otherwise does not fulfils the minimum eligibility requirements with supporting documents, then his/her admission will be cancelled by the University without giving any prior notice.
 6. Payment of fees will be done online through Mobile of SWIPE Machine. Fees once submitted to the University will not be refunded to any candidate after starting of classes. However, refundable fee shall be refunded to the candidates according to the provisions of relevant Ordinances of the University.
 7. After receiving photocopies of marksheets and score cards of the candidates at the time of counselling and checking eligibility, the departments will prepare Merit List of the candidates in a particular programme and will paste it in their notice board for information to the candidates appeared for offline counselling at around 01.00 to 02.00 PM.
 8. **Merit list of candidates will be decided on the basis of marks scored in CUET PG 2024 Examination. However, in case of any tie in CUET Marks, higher percentage of UG class shall be considered for merit, in case of further tie higher percentage of class 12th, and then 10th class shall be considered for merit. And if in case of further tie elder students shall be considered in merit.**
 9. **After publication of merit list selected candidates may submit the semester fees for securing their admissions/seats.** HoDs will collect the semester fees through SWIPE Machine provided by the University to the departments. In case of any technical problem or fault fees may be collected through online mode on link available on university website as **"Online Payment"** only after approval of the HoD concerned.
 10. The Head of Departments will publish the list of admitted students and seats vacant after every round of admissions on university website www.new.ggu.ac.in after getting its

approval from the Dean concerned. Details of admitted students will also be entered in SAMARTH portal by the departments.

11. All verification and merit preparation will be done by the Admission Committee of the Department. Deans of Schools will coordinate the admission process and will give necessary approvals for admission as required at the time of counselling.
12. TA/DA will not be paid to any candidate for participating in this counselling process.

By Order



Registrar (Acting)

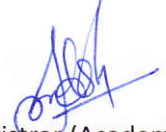
Bilaspur, Date-

11 JUN 2024

Endt. No 75 /Academic/2024

Copy to:-

1. PS to VC for information to HVC please.
2. Coordinator, IT Cell for information and for uploading on website for information to all.
3. Controller of Examination, GGV for information please.
4. All Deans/Heads/Officers, Guru Ghasidas Vishwavidyalaya, Bilaspur for information.
5. Media Incharge/PRO, GGV for information and further necessary action.
6. Finance Officer/ AR, Finance, Guru Ghasidas Vishwavidyalaya for information and to coordinate the fee collections process as mentioned above please.
7. Proctor/DSW, Guru Ghasidas Vishwavidyalaya, Bilaspur for information and further necessary action please.
8. Office Copy.



Assistant Registrar (Academic)